

Risk Assessment for COVID-19

The Night Owl Bed and Breakfast

Activity	Hazard	Who may be affected	Actions	Responsibility
Arrival	Virus transfer touch and respiratory droplet transfer	All guests, staff	<ul style="list-style-type: none"> • Hand sanitisers to be used when entering buildings. • Signs to remind all to use hand sanitisers each time they enter a new environment and to wash hands thoroughly on entering each property. • Social distancing rules to be observed. 	All
During stays	Virus transfer touching objects	All guests, staff	<ul style="list-style-type: none"> • All communal touch points will be disinfected at least twice a day. • All touch points within the rooms will be disinfected daily. • Staff to wear disposable plastic gloves and appropriate PPE as required. • All cutlery and crockery etc will be meticulously cleaned. • We have removed items such as books, maps etc to minimise the risk of virus transfer. 	All
During stays	Virus transfer respiratory droplet transfer	All guests, staff	<ul style="list-style-type: none"> • Social distancing will be strictly followed at all times • All rooms will have cleaning equipment available to guests. 	All
Breakfast times	Virus transfer touch and respiratory droplet transfer	B&B Guests, staff	<ul style="list-style-type: none"> • Tables will be positioned to allow social distancing to be maintained. • Food will be served onto a central table and guests will be able to pick it up to ensure social distancing is possible. • Breakfast times may be staggered to allow social distancing to be maintained, in this instance guests will be informed on arrival. • All items will be disinfected between uses. 	All
Departure	Virus transfer	All guests	<ul style="list-style-type: none"> • Bedrooms and communal areas will be cleaned to an exceptional level. • All linen and towels will be washed at minimum 60' • Mattress, duvet and pillow protectors will be changed after each stay. 	Staff